

# CHIPIG

## Minutes #25

**Date:** Wednesday, September 21, 2011      **Location:** The Scarborough Hospital  
**Chair:** Tonya Mahar      **Recorder:** Erica Lee

**Present:** Mary Anne Howse (Women's College Hospital), Erica Lee, Taryn Lenders (Alberta Children's Hospital Knowledge Centre), Tonya Mahar (The Scarborough Hospital), Christine Marton (University of Toronto), Marg Muir, Joyce Pharoah (Homewood Health Centre), Solaiman Talut, Tara Zarrin

**Please note:** Minutes will be approved at next AGM.

Item	Agenda	Discussion/Decisions/Action Summary	Person Responsible
1	Call to order	<ul style="list-style-type: none"> <li>• Welcome &amp; introductions</li> </ul>	
2	Next meeting place and time	<ul style="list-style-type: none"> <li>• Tonya Mahar requested a volunteer host for next meeting on Wednesday, December 7, 2011; Mary Anne Howse volunteered to host at Women's College Hospital</li> </ul>	
3	Minutes from last AGM (September 8, 2010)	<ul style="list-style-type: none"> <li>• Move to accept by Christine Marton, seconded by Marg Muir; approved</li> </ul>	
4	Co-chair (Tonya Mahar and Mary Anne Howse)	<ul style="list-style-type: none"> <li>• Tonya read the Co-chair annual report which included summary of: <ul style="list-style-type: none"> <li>➤ Observed drop in member engagement – following feedback from the 2011 survey, CHIPIG will move to more professional development and continuing education at general meetings coordinated by the new Program coordinator Executive position; newsletter has also moved to a blog format to encourage greater participation</li> <li>➤ Recent consumer health centre closings and openings – CHIPIG to look to new ways of filling and addressing gaps to ensure consumer health information services remain relevant to needs</li> <li>➤ Professional development – reviewed CHIPIG's activities for 2010/2011 including roundtable discussions in September and December 2010 and guest speakers in March and June 2011</li> </ul> </li> </ul>	
5	Website (Taryn Lenders)	<ul style="list-style-type: none"> <li>• Taryn reported that website activity this year has included: <ul style="list-style-type: none"> <li>➤ Ongoing updates of CHI Libraries page, although there have not been many updates this year</li> <li>➤ Plans to move CHIPIG web pages into Drupal; Taryn will be following up with CHLA webmaster about planned migration</li> <li>➤ Set up of new CHIPIG listserv; new listserv has been tested through the Executive and Taryn will send further information through Yahoo! Groups when general use of new listserv begins</li> <li>➤ Top web page views include home page, Executive page, CHI Libraries page, and Members page</li> </ul> </li> </ul>	
6	Treasurer (Tara Zarrin)	<ul style="list-style-type: none"> <li>• Tara reported current account balance is \$570.43; financial transactions this year have primarily</li> </ul>	

		consisted of membership fee deposits and general meeting expenses (e.g. guest speaker appreciation tokens)	
7	Membership (Marg Muir)	<ul style="list-style-type: none"> <li>• Currently 24 paid members including 4 institutional members and 8 members from outside Ontario</li> <li>• Personalized e-mails sent in February 2011 to encourage greater membership, but this did not directly result in significant number of new members or membership renewals</li> <li>• \$390 in membership fees collected this year</li> </ul>	
8	Re-election of Officers (Erica Lee)	<ul style="list-style-type: none"> <li>• Online vote held for the vacant Co-chair position with two candidates being Lavern Gravis and Christine Marton; 22 ballots sent and 13 responses received with Lavern being the successful candidate at 11 votes; Christine was thanked for her interest in the Co-chair position and her continued future participation in CHIPIG was welcomed</li> <li>• Slate to acclaim Carmen Alcalde as Membership co-ordinator and Mary Anne Howse and Marg Muir as joint Program co-ordinators proposed with a motion to approve by Tonya Mahar and seconded by Mary Anne Howse; slate approved</li> <li>• Secretary position still vacant; Liz Puckering from the Mississauga Library System nominated but she declined; request for nominations will be re-posted on new listserv and Erica will also draft blog posting providing further details about the Secretary position</li> </ul>	
9	Terms of reference	<ul style="list-style-type: none"> <li>• Proposed revised terms of reference will be sent to listserv after meeting for review and approval</li> </ul>	
10	Other business	<ul style="list-style-type: none"> <li>• Meeting participants had informal discussion on CHIPIG's potential use of Twitter in conjunction with new blog; Twitter could be used to alert followers of new blog postings</li> </ul>	
11	Guest speaker Waheeda Rahman, Director, Diversity, Equity and Stakeholder Outreach, The Scarborough Hospital	<ul style="list-style-type: none"> <li>• Waheeda Rahman gave a presentation on health equity and literacy entitled Valuing our global community and understanding health equity; the presentation covered: <ul style="list-style-type: none"> <li>➤ Definition of global community and health equity</li> <li>➤ Legislation enacted to encourage organizations to address health equity</li> <li>➤ Population statistics for Toronto including statistics related to visible minorities, accessibility for people with disabilities, sexual orientation, religion, and mental health and addiction</li> <li>➤ Need for staff, patient, and community focus to realize a vision of health equity</li> <li>➤ Healthy immigrant effect (settlement experience impact on health) and challenges of immigration</li> <li>➤ Health literacy and impact on health outcomes, and cross diversity communication strategies</li> </ul> </li> </ul>	
<b>Next meeting: Wednesday, December 7, 2011, location to be confirmed</b>			

## Roundtable Sharing

**Location: University of Toronto**

**Report given by: Christine Marton**

Other news:

Christine Marton, PhD. was appointed Consumer and Patient Health Information Section (CAPHIS) section program planning chair for the MLA'13/ICML/ICAHIS/ICLC conference, to be held in Boston, MA, on May 3-8, 2013. She has developed two program ideas and found collaborating sections and sigs for these programs: (1) The provision of health information and healthcare services to an aging population with chronic health conditions, and (2) Health literacy and linguistic and cultural diversity. She has recently published, "American Cancer Hospital Web Sites and Adoption of Web 2.0 Technologies" in the *Journal of Hospital Librarianship*, <http://www.tandfonline.com/doi/abs/10.1080/15323269.2011.587104> and proposed the creation of a twitter account for CHIPIG at its AGM. She can be followed at @lisinstruct