

## CHIPIG Annual General Meeting Minutes

**Date:** Wednesday, September 30, 2015

**Location:** Women's College Hospital  
(and available via OTN)

**Present:**

Tedi Brash  
Po-Lin Cheung-Leung  
Mary Anne Howse  
Bhavana Mahajan  
Marg Muir  
Susan Murray  
Nonna Volodina  
Tara Zarrin

**Regrets:**

Erin Culhane  
Bozenna Karczewska  
Nonna Volodina

*Via OTN:*

Joyce Pharaoh  
Christine Marton

Item	Agenda	Discussion/Decisions/Action Summary	Person Responsible
1	Introductions		
2	Minutes of the 2014 AGM	Minutes were approved.	Moved by Marg Muir, seconded by Tedi Brash.
3	Executive Updates	<p>Susan summarized 2015 meetings and activities including CHLA's encouraging CHIPIG to become a Chapter. The CHIPIG Executive has some concerns with the requirements for Chapter designation and we have asked for clarification. More information will be sent to the membership at a later date after we have heard back from CHLA. In Spring 2016 the MLA/CHLA Conference will be held in Toronto. CHIPIG has submitted a poster proposal titled Dr. Google and You. Susan and Bozenna have also begun steps to have a Meet and Greet with members of CAPHIS at the Conference.</p> <p>Mary Anne gave the treasury update on behalf of Tara. We have a healthy balance of \$1734.</p>	

		<p>Mary Anne also gave the membership coordinator report on behalf of Erin. We have 31 members in total. We also updated our brochure this year and set up Twitter and Facebook accounts to enhance our Social Media presence.</p> <p>For the Webmaster Report Po-Lin reported that due to a CHLA server migration, all CHIPIG members had to be re-subscribed to the CHIPIG listserve. In the past year, Po-Lin has regularly updated the Events and Meetings pages. The Executive plans to discuss minor changes to the website to make it look more professional.</p> <p>Mary Anne summarized the 3 professional development sessions from the year. Bridget Morant has joined Marg Muir and Mary Anne on the Program Coordinators Subcommittee and they are planning a full roster of presentations for the upcoming year.</p>	
4	New Executive Officers	<p>Mary Anne reported that Bozena agreed to stay on for at least another year as Co-Chair.</p> <p>Nonna Volodina joined the Executive as Secretary and Erin took over the Membership Coordinator Role. Bridget Morant joined the Program Coordinators Subcommittee.</p> <p>New executive members were approved by group.</p>	Motion to approve the new Executive by Tedi Brash. Seconded by Bhavana Mahajan.
5	Terms of Reference for 2014-2015	Mary Anne asked if anyone had any changes to make. Terms of Reference were approved.	Moved by Marg Muir; Seconded by Tedi Brash
6	Other business	There were no other business points brought forth.	
7	Professional Development Session	Tedi Brash and Bridget Morant presented "Marketing Your Library: A Discussion of Successes and Challenges. "	