

CHIPIG is seeking a Co-Chair for the period 2016-2018.

The Executive is appointed by the membership at the Annual General Meeting in September for a two-year commitment which is renewable for one term.

Executive meetings are held four times a year or more often when needed, to address short and long term CHIPIG activities and related administrative business

#### RESPONSIBILITIES OF CO-CHAIRS:

- Prepare and submit an annual report to the committee and other reports as required
- Call and conduct meetings, prepare agenda and distribute minutes to all members
- Maintain a copy of all minutes
- Network with other organizations
- Represent CHIPIG at events and meetings

If interested, please contact:

Bozenna Karczewska at [bkarczew@bridgepointhealth.ca](mailto:bkarczew@bridgepointhealth.ca)

OR

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